

Asset International Structures
 (A Division of Hill & Smith Ltd)

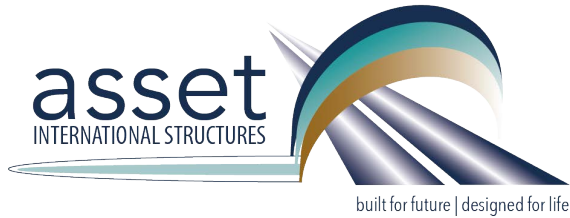
Competency Application Form

Please complete the information below and return this form together with your CV to: Victoria McTavish at recruitment@assetint.co.uk. Alternatively, if you are sending your application by post please address it to: Victoria McTavish, Asset International Structures, Stephenson Street, NP19 4XH.

Marked as Private & Confidential

| | |
|-----------------------------|----------------|
| Position applied for: | |
| Job reference: | |
| Personal Information | |
| Title: | |
| Surname: | |
| First Name(s): | |
| Address: | |
| Postcode: | |
| Home Telephone Number: | Mobile Number: |
| Email Address: | |
| National Insurance Number: | |

| | | |
|---|-----|----|
| Do you hold a current driving licence? | YES | NO |
| Groups: | | |
| Expiry Date: | | |
| Details of any endorsements (if none, please insert N/A): | | |
| Do you have a current right to work in the UK? | YES | NO |
| If no, please provide details | | |



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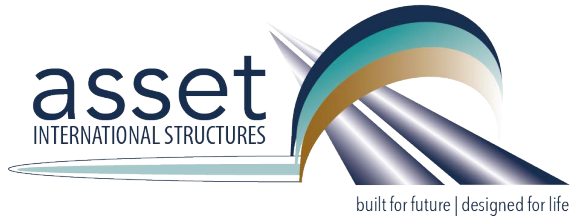
Please provide details on how you meet the job description. Use the following model to describe a situation or scenario against each of the 'essential' criteria as well as any other supplemental information you feel supports your application. Continue on a separate sheet if necessary

01. SITUATION - set the context of the situation/scenario
02. TASK - what was required of you?

03. ACTIVITY - what you actually did?

04. RESULT - how well was the situation/scenario resolved?

| | |
|--|--|
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|--|--|



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Selection Criteria

Please provide details on the qualities that you possess which mean you would be an ideal candidate for this role. Please include information on key experiences or achievements in your paid work history, you may also include information on any activity outside of work you have been able to draw upon to the benefit of your career progression. You may continue on a separate sheet if necessary.

Please refer to the job description and person specification for this role.

References

Please provide names, company name and address of two people who we may obtain both work and character references

Name:

Company
 Name:

Address:

Occupation:

Contact No:

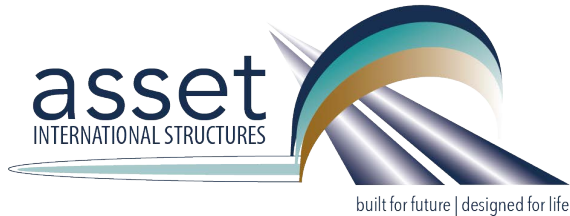
Name:

Company
 Name:

Address:

Occupation:

Contact No:



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Data Protection Statement

All of the information collected in this form is necessary and relevant to the performance of the job applied for. We will use the information provided by you on this form, and by the referees you have noted, for recruitment purposes only. The Company will treat all personal information with the utmost confidentiality and in line with current data protection legislation. We rely on the lawful basis of **legitimate interest** to process the information provided by you in this form.

Should you be successful in your application, the information provided, and further information which will be gathered at the relevant time, will be subsequently used for the administration of your employment and in relation to any legal challenge which may be made regarding our recruitment practices.

For more information on how we use the information you have provided, please see our privacy notice for job applicants which is **attached to this form or via our website on our careers page.**

Rehabilitation of Offenders Act 1974

Have you ever been convicted in a Court of Law and/or cautioned in respect of any offence, other than a spent conviction under the Rehabilitation of Offenders Act 1974?

YES NO (tick as required).

If yes, please give details below.

Any information you provide will be completely confidential and will be considered only in relation to this application. Failure to disclose such information may result in disciplinary or dismissal from Asset International Structures (A division of Hill & Smith Ltd).

Declaration

I confirm that the information provided on this document together with any additional supporting material is complete and correct and that any untrue or misleading information will give my employer the right to terminate any employment offered. I understand that any offer of employment is subject to the Company being satisfied with the results of series of relevant checks including references, eligibility to work in the UK, criminal convictions, probationary period and a medical report (in line with the operation of the Equality Act 2010).

Signature:

Date:

If you wish to include additional information to your application relating to any of the above questions please do so, on a separate sheet marking clearly the page number.

“We are an equal opportunities employer”